



# Moses Kotane Institute

INNOVATION . THE FUTURE

## BURSARY TERMS AND CONDITIONS

The following terms and conditions apply to all students who have received letters of bursary award from the Moses Kotane Institute.

### 1. MKI UNDERTAKING

- 1.1. MKI undertakes to fund the student for studies stipulated in the letter of award, within the limits of the bursary amount awarded, for the current academic year (2020).
- 1.2. The above undertaking is subject to the student complying with the terms and conditions set out below.

### 2. DURATION

- 2.1 This abovementioned undertaking is effective for a duration of one year, being the 2020 academic year. Funding may be extended in writing on a year to year basis based on performance and availability of funds at MKI, subject to such extension not exceeding the remainder of the prescribed minimum academic period for the funded degree.

### 3. FUNDING TERMS

- 3.1. The student is awarded amount stated in the award letter.
- 3.2. No money will be deposited into the students' personal account.
- 3.3. All costs due will be paid directly into the University's account to administer the bursary on behalf of MKI.
- 3.4. Any unused funds, in the student's account, will automatically be reimbursed to MKI.

### 4. UNDERTAKING AND ACKNOWLEDGEMENT BY THE STUDENT

The student agrees as follows:

- 4.1. To continue with the degree/studies funded for in the 2020 academic year, and to complete successfully.
- 4.2. To undergo such practical training as may be prescribed by the University as part of the degree/studies or as may be required for purposes of registration in the student's particular profession.
- 4.3. To provide MKI with an official proof of successful completion of the programme registered for in 2020.
- 4.4. Automatically grants consent for MKI to access the results for the funded academic year, as may be deemed necessary.
- 4.5. Automatically grants MKI consent to access the current fee statement as it may deem is necessary.
- 4.6. To obey all the rules and regulations of the University/Institution.
- 4.7. To indemnify MKI against any protest action and riots that may take place at the institution which results in delays in lectures and / or the sitting of examinations.

- 4.8. To be diligent at their studies and maintain satisfactory conduct throughout their studies;
- 4.9. To subscribe to and live by MKI's values of accountability, collaboration, equality, passion, Ubuntu, Exponential, innovative and visionary leadership.
- 4.10. To keep MKI apprised of their progress during and post support their studies;
- 4.11. To attend MKI functions when requested and confirms that such requests shall not be unreasonably rejected;
- 4.12. To be diligent at their studies and maintain a high-level of integrity and ethics in their studies, including research;
- 4.13. To provide a copy of their dissertation/thesis to MKI upon completion of their studies;
- 4.14. To provide a minimum of one written paper on their research undertakings during and/or within 3 months of completion of their studies;
- 4.15. To acknowledge support received from MKI both in written and verbal forms of communication, as the case may be, throughout his/her career (during and after finalising the funded studies).
- 4.16. To participate in other MKI programmes such as Experiential Learning Programme, Research Programs, Lecture Series, Summits, Conferences etc., subject to time availability, on a volunteer or stipend basis depending on the availability of funds.
- 4.17. MKI shall not be responsible for payment of repeat/ failed programmes funded herein, as they are required to pass all elements.
- 4.18. Failure to comply with any provision of this agreement may lead to MKI, at its sole discretion, terminating the bursary agreement and seeking a refund of the funds paid in this regard.
- 4.19. That the funded programme or courses must be completed within the minimum period prescribed by the University/Institution policy.
- 4.20. Should the student drop out, the student shall be liable to refund MKI the full amount paid to the University/Institution on behalf of the student within 21 days of MKI becoming aware, failing which legal recovery processes may be instituted against the student.
- 4.21. MKI may at any time suspend the payment of the bursary if MKI is, in its sole discretion, of the opinion that the student is not making satisfactory progress with the post graduate studies and fails to submit the required information.
- 4.22. MKI may at any time suspend the payment of the bursary should it be found that the student misrepresented himself or herself in anyway in the application for this bursary or at any stage during the funded period.
- 4.23. Whilst MKI acknowledges that the student may require top up funding from other funders, failure to disclose such additional funding by other funder may lead to MKI withdrawing the funding herein.
- 4.24. Double funding for the same programme or coursework may lead to MKI withdrawing the funding herein and suing for a refund.
- 4.25. During this agreement, the student will be accountable to an MKI delegated project manager who may require progress reports from time to time from the student and / or the University/Institution.

## **5. STUDENT'S RESPONSIBILITIES**

- 5.1. To inform MKI immediately if the student has not achieved Duly Performed (DP) results or has failed to meet any requirement to enter into the final stage of the module / course / research / dissertation / thesis as the case may be.
- 5.2. To inform MKI immediately should the student be excluded from an examination or academically excluded.
- 5.3. To complete the Degree Course within the minimum number of years prescribed by the University unless an agreed extension is provided by MKI, which extension shall be at the sole discretion of MKI.
- 5.4. To inform MKI in writing, immediately upon the occurrence of any event which may have the effect of prejudicing successful completion of the Degree Course in the prescribed time.
- 5.5. To inform MKI immediately should the student be required to or wish to cancel a funded course, prior to such cancellation, giving detailed reasons, for MKI consideration and possible authorisation.
- 5.6. To inform MKI immediately if the student is unable to attend classes and or related training/tutorials at any stage, in this regard, documentary proof of the reason of absence

will be submitted to MKI before such absence or immediately upon return. In this regard, the student must submit a valid medical certificate to MKI for medical related absence.

- 5.7. To submit detailed quarterly reports to MKI that will highlight the research progress in terms of the objective of the research study.
- 5.8. To exhaust all internal dispute resolution processes of the academic institution in case of any dispute that may arise between the student and the said academic institution before seeking intervention from MKI.

## **6. INDEMNITY**

- 6.1 The student acknowledges that the awarded bursary is a privilege, not a right and therefore indemnifies MKI against any claims that may arise from the bursary award.

## **7. GOOD FAITH**

- 7.1 In the implementation of this agreement, the Parties shall observe the utmost good faith and warrant that, in their dealings with each other, neither shall do anything nor refrain from doing anything, which might prejudice or put the name or image of the other party into disrepute.

## **8. BREACH**

- 8.1. Any deviation to the above terms and conditions shall be requested by the student and approved (or declined), in writing by MKI.
- 8.2. MKI reserves the right to withdraw and or institute legal proceedings against any student found to have misled or defrauded MKI in any way to secure the bursary award or in the use of the awarded funds outside the intended purpose.
- 8.3. The parties agree to the jurisdiction of the Durban Magistrates Court for any litigation that may arise out of breach hereof.

## **9. PRESCRIBED ACCEPTANCE FORMAT**

To accept the terms and conditions herein, the student MUST send an email to [Thembelihle.Majozi@moseskotane.com](mailto:Thembelihle.Majozi@moseskotane.com) with content in the following format:

I, **Joe Soap**, ID number **950210 0009 009**, hereby confirm that I have read, understood and accept the Bursary Terms and Conditions as outlined in the Moses Kotane Institute website above.

**Issued by Management**  
**03 May 2020**