



CALL FOR APPLICATIONS

EXPERIENTIAL LEARNER – SUPPLY CHAIN MANAGEMENT X1 EL/SCM –01/2023 STIPEND: R7 000.00. (24-months only) CENTRE: LaMercy/Westville

MINIMUM REQUIREMENTS

A suitable candidate must hold a National Diploma in Supply Chain Management or Finance-related qualification from an accredited tertiary institution (NQF6). One year previous experience within supply chain environment or finance related services environment. A valid driver's license will be an added advantage.

ESSENTIAL KNOWLEDGE, SKILLS AND COMPETENCIES REQUIRED:

Good Understanding of Treasury regulations and SCM prescripts. Knowledge of Supply Chain Management processes. Practical experience using Sage Accounting, Pastel or any Accounting related Software.

RESPONSIBILITIES

Responsible for Supply Chain Co-ordination. Bid process (RFPs) administration and Acquisition Management Services (RFQs). Demand Management Services. Handling logistics and Travel. Administration and services level agreement. Maintenance of Supplier database and supplier relationships.

HOW TO APPLY

Interested applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs or submit their applications to: recruitment@moseskotane.com. The application documents must include: a detailed copy of a CV, certified copies of ID, driver's license and relevant qualifications/certifications (certified not older than 6 months). Applicants are to ensure that they submit all required documentation stated above, as failure to do so may lead to disqualification of the application during the selection process.

Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kzn-jobs.

For any technical queries contact The Human Resources Manager, Ms Mngoma at hadmin@moseskotane.com. Candidates who have not heard from MKI within 6 weeks from the closing date can consider their application unsuccessful. Applicants will be disqualified for any incorrect information supplied.

After the interviews and technical exercises, where applicable, candidates recommended for appointment will be taken through competency testing and verification processes.

The Moses Kotane Institute is an equal opportunity, affirmative action employer and preference will be given to suitably qualified candidates from designated groups in terms of Employment Equity Act, 1998. The Institute reserves the right not to make these appointments.

ENQUIRIES: Mr M. Duma

TELEPHONE: 031-266 1777

CLOSING DATE: 17 September 2023